![Minnesota Department of Education logo] **Assessment Update**

QUICK LINKS	IMPORTANT DATES
• Posttest Editing: Final Reminders • MDE Employment Opportunity: Data and Research Analyst (repeat)	**May 19–June 6:** *Posttest Editing in Test WES* **May 19–Sept. 1:** *Retrieve early ACCESS and WIDA Alternate ACCESS results in Test WES* **June 5:** *Deadline to update student enrollment data for Posttest Editing* **June 27:** *Access embargoed final student results in District and School Student Results (DSR/SSR) files in Secure Reports (excluding Science MCA and Alt MCA)*

Posttest Editing: Final Reminders

Thursday, June 5, is the last day to submit student enrollment data to MDE for Posttest Editing. After that, assessment records may still be edited, but any discrepancies that require an enrollment update can no longer be resolved. All Posttest Editing work must be completed by 10 p.m. on Friday, June 6. MDE staff will not be available after business hours for support.

The following resources are available for districts working on Posttest Editing:

- The *Test WES Posttest Editing User Guide*, posted on the Test WES page of the MDE website, provides detailed information on Posttest Editing for DACs.

- The *Posttest Editing Training* is posted in the Learning Management System (LMS).

Indicating EL in Enrollment Data

For English learners to be eligible to take the ACCESS or WIDA Alternate ACCESS, they must be indicated as EL in enrollment data. If a student took the assessment but their enrollment record indicates they are not EL, the report code will be set to INV (invalid) when published, and it cannot be changed. If these students are ELs, you must update their enrollment records by tomorrow, June 5.

Enrollment Matching Issues

Blank assessment records must be created for students who did not participate in statewide assessments, and the correct test code (for example, absent, parent/guardian refusal) needs to be indicated. Detailed instructions are available beginning on page 31 of the *Test WES Posttest Editing User Guide*.

Late Student Response Entries Loaded in Test WES

Late student response entry requests for MCA or MTAS/Alt MCA made by noon on May 21 are now available in Posttest Editing in Test WES. Any late student responses received between May 21–Oct. 24 will be entered and loaded into the DSR/SSR files following the Oct. deadline this fall. MDE will communicate their availability in the *Assessment Update*.

District Confirmation

Once Posttest Editing is completed, District Assessment Coordinators (DACs) confirm it on the District Confirmation page in Test WES. This confirmation verifies that there were either no edits needed for your district or that all necessary edits were completed. More information is listed in the District Confirmation section of the *Test WES Posttest Editing User Guide* posted on the Test WES page of the MDE website. The District Confirmations page is on the left-hand column of the Dashboard under Pretest Edit.

MDE Employment Opportunity: Data and Research Analyst (repeat)

The Data Practices and Analytics division is currently seeking Data and Research Analyst to lead and direct large and high priority educational program and policy data analysis, research, and evaluation. If you or someone you know may be interested in a new and challenging opportunity, consult the position description and application instructions on the State of Minnesota Careers website. The Job ID is 86358, and the posting is open until June 13. Visit the State of Minnesota Careers website for more information and to apply.